Milford Recreation Commission
March 13, 2007

Attendees:

Mary Albina	Nicole Banks	Bill Rouff, DPW	Matt Clemmons, Eagle Scout
Claudia LeMaire	Rick Mossey	Rich Kumpu, Rotary	
Walter Smith	Joan Dargie	Jim Rezzardy, Rotary	

Rotary Meet:

Bill Ruoff presented a Rough Draft for the July event scheduled for 20-21 Apr. He identified responsibilities that will need to be accomplished, and a list of support items that need to be provided. (See memo for details)

- **Swim Meet Town Provided**

  Keyes Pool facility
  3 lifeguards for event (Thurs 5-8 pm for setup and Fri & Sat 6 a.m. – end of day/event)
  Bathroom supplies – toilet paper, paper towels, soap, trash bags
  Cleaning supplies – spray cleaner, toilet brush, broom, bleach, hoses
  Filter room supplies – chlorine, CO2, test kit (for use by Town staff only)
  First aid supplies – general, kits, baking soda, ice cubes, backboard, and incident reports, etc.
  Swim team supplies – starter system, speakers, lane lines, starting blocks, benches, tents (2 on deck), stop watches
  Office supplies – cleared desk & table
  Bleachers – 1 set inside pool area
  Tent – bullpen

- **Swim Meet items not provided**

  Computer – Which computer will we use? Swim Team Laptop or Jim's Desktop?
  Printers – the one at the front area of the pool? Rotary's (Jim) printer?
  Copy paper – (provided by Rec. Department in the past and printing done at Town Hall)
  Heat cards
  Ribbons and ribbon labels
  Trophies-
  Chairs – bullpen
  Tables - bullpen, starter
  Microphone stand – Rotary?
  Additional portable toilets

Dates were set for upcoming planning meetings:

Apr 11 – 7:30 at Rec. Commission Meeting
May TBD – initial swim team meeting with internal departments @ DPW
June 13 – final swim team meeting with internal departments @ Pool
July 11 – Final walk through at Pool

Concession:

$1690.75 Total profit from Concessions last summer. Swim Team Profit: $220.89 = 2 movie nights – 4th of July – Home Swim meet – Rotary (5 events). The Commission agreed to transfer the money to the Swim Team line item. We tabled all other discussion on all other concession stand issues until Joan can attend. (Joan arrived after the decision to table concessions was made.)

Keyes Park Stage:

Matt Clemmons is a local Eagle Scout that is interested in building a stage structure near the pool house for community use. The Commission discussed the location of the structure and logistics of installing electricity etc. There was a discussion about the location of the stage not being the best for a number of reasons (pool access, view obstruction to the pool from the parking lot, not level seating in front). It was agreed to conduct a site walk with Matt to obtain other options for a location. Matt was hoping to start fundraising as soon as he receives approval from the BOS, but he needed Rec. Commission approval first.

Mary made a motion to approve the construction of the stage at Keyes Field by Matt Clemmons to complete his Eagle Scout Project, with location of the stage pending. Joan Dargie 2nd. Unanimous vote carried the motion.

Board Positions:

Joan made a motion to continue the Board positions, Chairman - Walter, Vice Chairman - Scott & Secretary - Mary. Claudia 2nd. All in favor – motion carried.

Meeting was adjourned at 9:15. Next meeting is set for Apr 11, 2007.

Respectfully submitted by Mary Albina, Secretary.