Milford Recreation Commission
July 11, 2007

Attendees:

Mary Albina	Claudia Lemaire	Sophie Morrison, Pool Director
Nicole Banks	Rick Mossey	Derrick Mossey, Milford Riders
Joan Dargie	Bill Ruoff	Tom Gore, Park Ranger
Tim Finan	Walter Smith	

Minutes: No June minutes were submitted for review.

Keyes Stage: Matt Clemons has the support for the location from Bill McKinney, Connie Kelleher and Nicole and is getting the structure revised with Bill McKinney. The new location will be near the electrical outlet closer to the pavilion and look more like a gazebo rather than an open front stage. Everyone was please with the new location. Bill R. said that he will talk to Connie to check on the progress.

New Alternate Members: Mary recommended Jan Burkhardt for filling the alternate commission member position. Mary will contact her to see if she is interested.

WSI: Sophie reported that Buffy had spoken with Gretchen Dunn about teaching a WSI course at Keyes Pool. The cost for the program will be approx. $200 to $250 per student, 10 students max., Aug 6-10, 5 days from 1-6:00 p.m. There are already 5 people interested from the community and 3 from outside. Nicole reported that it would be easier to have the program started as an in-house program rather than a contracted one. The Commission was very interested in having this program added as an in-house program. Bill recommended that next Friday is the drop dead date to see if we can get this program pushed through by the 6th. Nicole will start the paperwork to see if it's viable. Sophie stated that she would have Buffy and Gretchen contact her immediately to help start the process.

Security Cameras: Bill will take care of this since it has been sitting on the shelf too long, research the current status and get back to us. Mary offered to help where needed since she did the initial research on the camera vendors last fall.

Rotary: Bill reported that the meeting morning went very well. The few last pieces of coordination were completed and he feels confident that everything will be ready.

4th of July: Nicole reported that the 4th of July festivities went well and the fireworks went off on Sunday. Joan added that the Bike parade was great and the Riders did a great job. A discussion about who is responsible for volunteerism during the events. Joan ran down a quick history of who has volunteered in the past. She explained that there are field events and pool events and the commission has helped with the field events and the pool director ran the pool events but that it is not the Commission's responsibility to be at the event and coordinate volunteers. We are willing to assist as we have in the past with the 4th and with the Easter event, but we should not be the only volunteers. Mary asked that Nicole coordinate the 4th of July Event like she did with the Easter Egg Hunt because she felt that event was run very well. Bill asked if Nicole should be the point person for all activities during the 4th of July. The Commission consensus was yes. Nicole will establish a list of responsibilities and the commission will assist where possible.

Joan mentioned that we should have t-shirts or shirts to identify Commission members and Department Head. Bill will look into it. Joan will find out sizes and get them to Bill.

Mary submitted a memorandum for record about the tye-dying fund raising event in response a memo Nicole asked the swim team coach to write stating what went occurred at the pool during the event re: the lack of swim team volunteers. Mary felt that it was unfair to ask the coach to write this memo since it was not her responsibility to provide volunteers since the Recreation Department and the Commission failed to communicate this to the coach. Nicole agreed that the lack of communication caused the problem.

Swim Team: Nicole reported that the GSSA membership payment, $100, was due on 15 July. She asked that someone on the Commission write a personal check to cover the costs since the timeline is so short. Mary reported that Nicole was aware that the dues were needed back in May and that she asked Buffy to remind her in July. Buffy

did remind her on 8 July but the timeline was too short to turn around a town check fast enough. Nicole reported that she had asked Buffy to provide her all of the information needed to cut the check (to whom – amount etc). Nicole was provided all of the information but she stated that she needed it to be an invoice, not just the information. Joan offered to write the check from her personal account and Walter and Bill will sign off on it tomorrow so that Joan can get her reimbursement as soon as possible. Mary expressed her concern that this is the same situation that happened last year and why was this not scheduled in advance that this payment was coming up.

A discussion took place about the Rec. Commission's ability to spend from the Revolving Fund without restrictions that apply to other Town funds. Tim mentioned that part of the Commission's responsibilities by the State Statutes and RSA 35 involves the revolving fund expenditures. Bill recommended that we have Rose come to a commission meeting and explain all guidelines and procedures related to handling the money. Walter will coordinate this.

Nicole reported that she already had $1500 on her personal credit card from the uniform purchase because the Rec. Department credit card was rejected as it did not have enough available balance and there was no time to cut a town check. With the GSSA membership dues and State Swim Meet payments, and other expenses that need a quicker response time, Mary suggested that we look into establishing a checking account for the swim team since the funds are restricted to that specific line item. It was agreed to table this question until we talk with Rose to determine if it's an option.

Addendum: Nicole stated that we will not have the port-a-potty removed before the winter but will leave it as it is easier for the company to store it and we will address it again in the spring.

Port-a-potty: Nicole reported that there are still 2 potties at Adam's Field from last fall during the cross country season. Do we want to leave the 2nd port-a-potty at the park since the fall sports season is coming up and the SVU Soccer club still uses that field? It was agreed to leave it at the field because it is cheaper than a removing it for 2 months and having it put back in Sep for the fall. She will have it removed before the winter.

Addendum: Nicole stated that we will not have the port-a-potty removed before the winter but will leave it as it is easier for the company to store it and

Pool Furniture: Nicole reported that the furniture is ordered and on the way. The total cost was approx $980.00

Seniors: Nicole reported that the Jazz band performed at the coffee this AM and the seniors really liked it. She would like to have them come again in the future.

Skate Park: Rick inquired about the Commission's ability to make changes to the rules at the skate park. He asked if there has been an event that happened at the skate park in the past that caused the rules to be enforced as strictly as they are. Rick reported that the Riders have been feeling like they are being treated unfairly because when they are at the park without a helmet, they are asked to leave the area by the Park Ranger. Rick reported that what is happening is that the kids all leave the park, hang out in other areas around town, and return to the skate park after the Ranger is off duty. Riders would like to ask that they not be kicked out of the park if they do not wear a helmet. Rick thinks that they have earned the right to ask for this since they volunteer for so many town events, help maintain the park (painting, fundraising to help repair damage at the park, pick up garbage at the park and are good citizens.

Their recommendation is to change the sign to read: "Helmets are required for all riders under the age of 16."

Bill will make a call to Primex about any insurance questions with regards to helmet laws at the skate park. Joan made a motion that if Primex says that it is not a liability to not enforce the helmet law, that we change the sign as recommended by the Riders. Mary 2nd. All in favor. Nicole stated that any costs associated with the sign change will come out of the Rider's fund.

Rick recommends that we reimburse the church that Tom attends the $30 worth of helmets that they purchased riders to borrow at the concession stand. Joan 2nd. All in favor.

Slide: Claudia asked about the replacement of the slide at the Keyes Playground. Nicole stated that she had a book options that Claudia could use. Joan made a recommendation that she choose a few suggestions, post them at the park and let the playground users vote. Claudia said that she will get with Nicole and start the process.

Kaley Park: Bill reported that Kaley Park was put on hold temporarily but recently he received the OK to start work on the roadway again. They will start putting in a parking area and mow the grass to see how flat it actually is down there. Nicole asked if the commission would fund a chain link fence between the neighbors along Linden Street and the DPW will plant bushes on the town side to grow into a visual bearer. The cost will be $5500 for the 300 ft long fence.

Joan made a motion to appropriate the funds to install the fence. Rick 2nd. Discussion over where to find the funding to cover the cost of the fencing took place. Bill reported that the road work will probably not start until after Labor Day so there is no need to decide now. Discussion is tabled until a later time.

Keyes Gate: There was a discussion about installing a gate across the road after the Chiropractor's office. Chief Douglas had mentioned this as an option last month when he was at the Commission meeting. The general feeling among the commission is that a gate would be a good idea. Bill will talk to Chief Douglas and let us know.

Boys & Girls Club: Mary asked Nicole about what happened with the Boys & Girl's Club not having swim lessons this summer. Nicole had to leave the meeting at 9:15 so Bill told her to draft a response and provide it to the Commission at a later date. The Commission strongly recommends that we offer the SVBGC free swim lessons during the last week of the pool, when there are no lessons scheduled to make up for not being able to accommodate them during the summer.

Concession Stand: Joan paid $200 rent (25 Jun – 11 Jul). She also stated that she will be submitting a receipt for the freezer that we agreed to purchase from the Enrichment Program last summer.

Milford Track & Field Donation: Mary presented a request from the Track fundraising committee asking for fundraising support. Claudia made a motion to spend $500 out of the Cyclocross fund to support the Track fundraising Golf Tournament. Joan 2nd. We will sponsor 2 holes and 2x $50 gift certificates – Giorgio's & Mile Away. All in favor.

Meeting was adjourned at 9:55. Next meeting is set for Aug 8, 2007.

Respectfully submitted by Mary Albina, Secretary