

# Town of Milford, NH

## Schedule of Fees

4/21/2023



## Town Services:

## Fees:

### Administration Office

Photocopies	\$.50 per copy
Computer print out	\$1.25 per copy
11x17 computer print out	\$1.00 per copy
Junk Yard Permit	\$25. per year
Rental of Auditorium	\$250 per occurrence
Rental of Banquet Hall	\$100 per occurrence
Rental of Both Auditorium and Banquet Hall	\$300 per occurrence

### Custodial Fees for Auditorium and Banquet Hall:

\$30 per hour (for all hours worked) for functions held Monday through Friday	\$30 per hour
\$50 per hour (for all hours worked) for functions held Saturday and Sunday	\$50 per hour

### Ambulance Department:

BLS Rate	\$710.00 per client
ALS 1 Rate- Emergency	\$1,020.00
ALS 2 Rate - Emergency	\$1,600.00
ALS 1 Rate - Specialty Care Transport (SCT)	\$1,875.00
Mileage	\$15.75 per mile
Patient Record request	\$15 for the first 30 pages followed by \$.50 per page thereafter
Outside Detail	
Labor - Paramedic	\$56 per hour
Labor - A/EMT	\$36 per hour
Labor - Paramedic (Milford based non-profit organizations)	\$34 per hour
Labor - A/EMT (Milford based non-profit organizations)	\$22 per hour
Vehicle	\$25 per hour
Larger than 8 x 11	\$1 per copy
Reports:	
Canned or partial date base report	\$25 per copy
Custom or full date base report	\$60 per copy

### Assessing Department:

Tax Maps/Property Records Cards	\$1.00 per copy
Larger than 8 x 11	\$1.00 per copy
Reports:	
Canned or partial data base report	\$25 per copy
Custom or full data base report	\$60 per copy

### Community Development Department:

#### Building & Safety

*RESIDENTIAL BUILDING PERMITS: All work regulated by the 2009 International Residential*

Application fee due at time of submittal	\$50
All construction	\$.14/SF
Demolition (removal of entire structure)	\$50

*NON-RESIDENTIAL BUILDING PERMITS: All work regulated by the 2015 International Building Code (IBC)*

Application fee due at time of submittal	\$50
--	------

**Town Services:**

All new construction  
Construction existing structures  
Demolition (removal of entire structure)

**Fees:**

\$.25/SF  
\$.20/SF  
\$50

**ELECTRICAL PERMITS: All work regulated by the 2017 National Electrical Code**

Application fee due at time of submittal \$50

**RESIDENTIAL**

New & Existing Structures \$25 for each New/Temp/Sub panel  
Panels (Upgrades/Subpanel) \$25 per panel

**COMMERCIAL/INDUSTRIAL**

New construction (new & additions) \$.05/SF plus \$25 per service/panel  
Existing Structures \$25 per service/panel  
Panels (Perm/Temp/Subpanels) \$25 per additional service and/or panel

ADDITIONAL POWER SOURCE (Generator/Solar) \$50 (Building/Mechanical/Gas Piping permits required)

**PLUMBING PERMITS: All work regulated by 2015 International Plumbing Code**

Application fee due at time of submittal \$50

RESIDENTIAL (All plumbing work) \$50

**COMMERCIAL/INDUSTRIAL**

New & Existing structures \$10 per new fixture (including hot water heaters)

**MISCELLANEOUS PERMITS: All work regulated by Milford Zoning Ordinance or Milford Municipal Code**

Accessory Dwelling Units (ADU) See Residential Building  
Home Occupations See Residential/Non-Residential Building  
Permit Renewal \$25  
Sign Permits (Due at time of application) \$50 (Building/Electrical permits may also be req'd)  
Stormwater Permit \$25  
Stormwater Plan Review fee (if required) \$50  
Mechanical/Gas Piping permits Contact Fire Department (603) 249-0680  
Driveway permits Contact DPW (603) 249-0685  
Water/Sewer permits Contact Water Utilities (603) 249-0660

**MISCELLANEOUS PERMITS: Continued:**

**TENANT CHANGE FEE** \$50

**MISCELLANEOUS FEES:**

Work commencing prior to permit issuance Permit Fee x 200%  
Re-inspection Fees \$50 per inspection  
Copies \$.50 per page/\$5 per large scale plan

## Town Services:

### Community Development Office costs

#### *Abutter Fees*

#### *Photocopies*

#### *DVD of Board meetings*

#### *GIS & Data Disc Requests*

#### *Impact Fees*

#### Library

#### Police (Residential)

#### Police (Commercial)

#### Nashua Street Improvements

#### *Maps*

#### Zoning Map 17 x 22

#### Zoning Map 24 x 36

#### Zoning Map 34 x 44

#### Street Map 11 x 17 (on copier)

#### Street Map 17 x 22

#### Street Map 24 x 36

#### Complete Tax Map Set

#### *Regulations (hard copies)*

#### Development Regulations

#### Master Plan

#### Sign Ordinance

#### Zoning Ordinance (full document)

#### *Stormwater Management*

#### Permit

#### Plan Review

#### Stormwater Management & Erosion Control Regulations

## Fees:

\$4.00 per abutter

\$.50 per copy

\$3.00

\$50.00

\$.13/SF of finished residential construction

\$.22/SF of finished residential construction

\$.14/SF of finished residential construction

\$45 per residential unit

\$15

\$20

\$30

\$1

\$5

\$5

\$100

\$5

\$15

\$5

\$75

\$25

\$50

\$10

## Planning Board

#### *Subdivision Applications*

#### Discussion/Conceptual Review

#### Design Review

#### Lot Line Adjustment

#### Minor Subdivision (1-2 new lots)/condo conversions

#### Major Subdivision (3-5 new lots)

#### Major Subdivision (6 or more new lots)

#### *Site Plan Applications*

#### Minor Site Plan - Change of Use

#### Minor Site Plan - Less than 600SF of site disturbance)

#### Major Site Plan

#### Gravel/Earth Removal

#### Design Review

#### Amendments to site plans

#### *Miscellaneous Applications*

#### Waiver requests (not part of current applications)

#### Extensions / Modifications of Approvals

\$75

\$150 plus \$25

\$100 plus \$50/affected lot

\$150 plus \$25/new lot or condominium

\$200 plus \$50/affected lot

\$200 plus \$100/affected lot

\$100

\$100

\$200 plus \$.05 per SF of site disturbance

\$1,250 for 200,000 SF disturbance plus \$500/additional 100,000SF

\$150 plus \$.05 per SF of site disturbance

\$100 plus \$.05 per SF of site disturbance

\$75

\$75

**Town Services:**

- Scenic Road Hearings
- Regional Impact Hearings
- Gravel Permits
- Abutter Notification

**Zoning Board of Adjustment**

- All applications (Variance, Special Exception, Administration Decision, Equitable Waiver)
- Abutter Notifications

**Community Media**

- Media Duplication/All other

**Finance Department:**

- RFP - hardcopy
- Return checks

**Fire Department:**

**Alarm System**

- New
- Renewal
- Alarm System monitoring
- False Alarms (after 3) 4th incident

**Fire Prevention**

- Blasting
- Cistern Acceptance
- Day Care Inspection
- NFIRS Report Copies
- Fireworks Display

- Mechanical New & Replacement Unit (Hot Water Heater, Furnace LPG & Oil)
- Tank Installation - 120 gallon and up LPG above ground and underground
- Tank Removal (Underground Oil only)
- Generators
- Gas Piping

**Plan Review**

- Fire Alarm Plan Submittal
- each device
- Sprinkler Plan Submittal
- each device
- Clean Agent Plan Submittal
- each device

**Outside Details**

- Fire Watch Detail
- Equipment - Engine

**Fees:**

- \$75 plus advertising costs
- \$75 plus advertising costs
- \$100 annually
- current cost plus \$1.00 per abutter

- \$100
- current cost plus \$1.00 per abutter

\$10 per disc or person provides their own USB Drive

\$25+

\$35

- \$15 initial Permit
- \$15 per year
- \$200 per year
- \$100 per incident

- \$35 per permit
- \$75 per permit
- NO CHARGE
- \$1 per page
- \$75 per permit

- \$35 per permit
- \$35 per tank
- \$35 per tank
- \$35 per permit
- \$35 per permit

- \$50+
- \$.50 each
- \$50+
- \$.50 each
- \$50+
- \$.50 each
- \$50+

- \$42 per hour, per person
- \$95 per hour

**Town Services:**

Equipment - Ladder  
 Equipment Rescue  
 Returned Check Fee

**Fees:**

\$145 per hour  
 \$75 per hour  
 \$25 per check  
 \$50+

**IT Department:**

Create a CD of information  
 Copy fees for voter list and property list

\$25 per copy  
 \$1 per copy

**Library:**

Photocopies/ computer print outs - Black & white  
 Computer print out- color  
 Fax service  
 3D printing  
 11x17 computer print out  
 Museum Passes ( over due)  
 Museum Pass lost - replacement  
 Books ( over due) and other library materials  
 Library Card for Non-resident  
 Lost or damage of any Library property  
 Lost Library card replacement fee

\$.10 per copy  
 \$.25 per copy  
 \$1 per page  
 \$.20 - \$.40 per gram depending  
 \$.20 per copy (black & white) and \$.50 color copy  
 \$5.00 per day  
 \$10 per pass  
 \$.10 per day up to \$2.50 per item (new adult fiction only)  
 \$ 50 per year  
 the full cost of the item and \$1 processing fee  
 \$1 per card

**Police Department:**

Pistol Permit  
 Letters of Good Conduct (adoption, Etc.)  
 False Burglar Alarm Response ( After 3 Free)  
 Police Officer Testing ( Written & Physical)  
 Outside Detail w/o Cruiser  
 Outside Detail with Cruiser  
 Permit To Solicit  
 Taxi License (Company)  
 Taxi Operator Permit  
 Fingerprints ( non-resident)  
 License to Sell Pistols & Revolvers  
 Copy work - insurance, attorneys, citizens  
 Discovery (2:10) attorney request  
 Electronic Media  
 Domestic Related Reports

\$10 per permit  
 \$25 fee  
 \$25 fee  
 \$25 fee  
 \$65 per hour  
 \$80 per hour  
 \$25 per permit  
 \$25 per permit  
 \$25 per permit  
 No Fee  
 \$50 per 3 year term  
 .50 per page  
 No cost  
 \$25 per copy  
 exempt

**Public Works Department:**

Road Opening Permit  
 Driveway Permit

\$125 per permit  
 \$75 per permit

**Commercial Hauler Fee**

Trash Disposal ( Recycled- Milford Only)  
 Commercial MSW Tipping Fee  
*Demolition Disposal ( Commercial- Milford Only)*

\$225 a ton

**Town Services:**

Demolition and Building Materials  
 Mattress and Bulky Furniture  
*Miscellaneous Disposal*  
 Propane Cylinders ( 1lb-20lbs)  
 Propane Cylinders ( 30lbs-100lbs)  
 Freon Removal From appliances  
 Battery Disposal

**Fees:**

\$225 a ton  
 \$25 per item  
 \$5 each  
 \$35 each  
 \$25 each  
 \$5 each

**Commercial Hauler Fee Continued:**

Use of Scale for Weighing Vehicles and Trailers

\$5 each

*Tires*

Off Rims/ Passenger  
 On Rims/ Passenger  
 Off Rims/ Small Trucks  
 On Rims/ Small Trucks  
 Off Rims/ Large Trucks  
 On Rims/ Large Trucks

\$5 each  
 \$10.00 each  
 \$15 each  
 \$25 each  
 \$30 each  
 \$50 each

**Residential Fee**

*Trash Disposal ( Recycled- Milford Only)*

Residential MSW Tipping Fee

\$140 a ton

*Demolition Disposal ( Residential- Milford Only)*

Demolition and Building Materials

\$140 a ton

Mattress and Bulky Furniture

\$15 per item

*Miscellaneous*

Propane Cylinders ( 1 LB - 20 LBS)

\$2.00 each

Propane Cylinders ( 30 LBS - 100 LBS)

\$25 each

Freon Removal from Appliances

\$16 each

Battery Disposal

\$2.00 each

Use of Scale for Weighing Vehicles and Trailers

\$5 each

*Tires*

Off Rims/ Passenger  
 On Rims/ Passenger  
 Off Rims/ Small Trucks  
 On Rims/ Small Trucks  
 Off Rims/ Large Trucks  
 On Rims/ Large Trucks

\$2 each  
 \$3.50 each  
 \$11 each  
 \$12 each  
 \$18 each  
 \$24 each

**Highways and Streets Fees***Miscellaneous*

Town of Milford Specification Book

\$20 each

**Cemeteries Fees***Lot Sales*

Cremation lot (2)

\$250 per lot

Single Grave lot

\$600 for single

2 grave lot

\$1,200 for 2

**Town Services:**

4 Grave lot  
8 Grave lot

**Fees:**

\$2,460 for 4  
\$4,800 for 8

**Services**

Grave Openings ( full burials)

\$500 for full burial

**Additional Charges**

Late Day Burials ( after 2pm M-F and After 12Noon Saturday)

\$175 additional

Weekend Burials (prior to 12 noon on Saturday)

\$300 additional

Winter Burials ( December 1st - March 15th)

\$300 additional

Tent

\$100 per tent

Greens and Devise which are required

\$60 which is required

Concrete Monument Foundations ( March 1st- October 31st)

\$50 per surface Ft. Dimensions up to 1'2" wide

**Cremation Vaults ( Required for all containers other than Marble, Concrete or Granite)**

One size

\$125 per vault

Military Markers ( Bronze)

\$50 per marker

Military Markers ( Granite)

No fee

Disinterment (Full Burials)

\$750 ea

**Recreation Department:**

Field and Pool Fees

**Keyes Park**

**Baseball Field**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Softball Field #1**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Softball Field #2**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Soccer Field**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Basketball Court**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Tennis Courts**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Volleyball Sand Court**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Field and Pool Fees Continued:**

**Multipurpose Field**

Resident

\$15 an hour during the week and \$20 an hour for weekends

Non-resident

\$25 an hour during the week and \$35 an hour for weekends

**Town Services:**

Skate Park

**Pavilion**

Resident

Non-resident

**Stages**

Resident

Non-resident

**Shepard Park**

*Baseball fields*

Resident

Non-resident

**Adams Field**

Resident

Non-resident

**Kaley Park**

**Multipurpose Field**

Resident

Non-resident

**Softball Field**

Resident

Non-resident

**Emerson Park**

Resident

Non-resident

**Keyes Pool**

Pool pass Resident

Pool Pass family pass ( 4 or more)

Pool Pass Non-resident

Pool Pass family pass ( 4 or more)

Pool Day Pass Resident

Pool Day Pass Non-resident

Replacement Pool Passes

**Swim Lessons**

Resident

Non-resident

Swim Team resident - \$10 sibling discount

Swim Team non-resident - \$10 sibling discount

**Fees:**

No Fee

\$20 an hour or \$100 a day during the week, Weekends \$25 an hour or \$125 a day

\$20 an hour or \$100 a day during the week, Weekends \$25 an hour or \$125 a day

\$20 an hour or \$100 a day during the week, Weekends \$25 an hour or \$125 a day

\$20 an hour or \$100 a day during the week, Weekends \$25 an hour or \$125 a day

\$15 an hour during the week and \$20 an hour for weekends

\$25 an hour during the week and \$35 an hour for weekends

\$15 an hour during the week and \$20 an hour for weekends

\$25 an hour during the week and \$35 an hour for weekends

\$15 an hour during the week and \$20 an hour for weekends

\$25 an hour during the week and \$35 an hour for weekends

\$15 an hour during the week and \$20 an hour for weekends

\$25 an hour during the week and \$35 an hour for weekends

\$15 an hour during the week and \$20 an hour for weekends

\$25 an hour during the week and \$35 an hour for weekends

\$25 per person

\$100 per family

\$50 per person

\$200 per family

\$5 per person

\$10 per person

\$5 each

\$40 per person per session

\$50 per person per session

\$80 per person

\$90 per person

**Tax Collector:**

Returned Checks

\$35 per check

Reports

\$15 per report

Reports

\$25 per report

Reports

\$40 per report

Reports

\$50 per report

Reports

\$25 per report

**Town Services:**

Standard Electronic Media  
 Electronic Media- Special Request

**Fees:**

\$25 per copy  
 Varies

**Real Estate Fees**

Impending Tax Lien Notice  
 Impending Tax Lien Notice each additional parcel  
 Tax Lien Execution  
 Tax Lien Execution each additional parcel  
 Post Lien Treasurer's Fee (Mortgagee identification and notice)  
 Notice to Former owner to Repurchase  
 Notice to Mortgage of repurchase Option

\$19 per notice  
 \$2 per parcel  
 \$18.50 per execution  
 \$8 per addition  
 \$35 per parcel  
 \$25 flat fee  
 \$25 flat fee

**Town Clerk:**

Photocopies  
 Returned Check Fee

\$1.00 per copy  
 \$35 per Check

**Dog Licenses:**

Altered  
 Unaltered  
 Late Fee per Month after 1 June  
 Puppies - 4 to 7 months  
 Group License ( 5 or more dogs)  
 Senior Citizens

\$6.50 per dog  
 \$9 per dog  
 \$1 per dog  
 \$6.50 per dog  
 \$20 for group  
 \$2 per person

**Taxi**

Driver  
 Owner/ Operator  
 Vehicle

\$15 per driver  
 \$100 per owner  
 \$30 per vehicle

**Video**

Video/ Non-Video  
 Arcade ( 5 + machines)

\$30 per video  
 \$100 5 or more

**Peddler/ Vendor**

Weekly ( Maximum 8 weeks)  
 Yearly  
 Pole License  
 Aqua Term Permit

\$10 per vendor  
 \$100 per vendor  
 \$10 per Utility Installation  
 \$0.50 per permit

**Dog Fines**

Unlicensed  
 At Large

\$25 per dog  
 \$25 per dog

**Vitals' Fees/Charges**

Marriage License  
 Birth Certificate  
 Extra Copy ( purchased at same time)  
 Death Certificate  
 Extra Copy ( purchased at same time)  
 Marriage Certificate  
 Extra Copy ( purchased at same time)  
 Voter Registration Card  
 City Seal

\$50 per license  
 \$15 per certificate  
 \$10 per copy  
 \$15 per certificate  
 \$10 per copy  
 \$15 per certificate  
 \$10 per copy  
 N/A  
 N/A

**Town Services:**

VSCR: (Vital Statistic Change Record)  
Delayed Birth  
Legitimization/ Affidavit of Paternity

***UCC: (Uniform Commercial Code)***

Termination  
Search  
Copies

***IRS Tax Liens:***

Filing  
Release  
Articles of Agreement  
Candidacy Filing

**Motor Vehicle Fees**

Permit  
Clerk  
Agent  
Title  
Transfer

**Fees:**

\$10 per change  
\$25 per delay  
\$22 test  
  
\$15 per termination  
\$10 per search  
\$1 per copy  
  
\$15 for filing  
\$15 per release  
\$5 establishing a non-profit organization  
\$2 filing fee  
  
Various  
\$2 per fee  
\$3 per agent  
\$2 per title  
\$5 per transfer

**Water and Waste Water Department:**

**Water Rates:**

**Quarterly Flat Meter Rate:**

5/8" meter \$28.88 flat rate  
1" meter \$52.25 flat rate  
1 1/2" meter \$91.44 flat rate  
2" meter \$138.19 flat rate  
3" meter \$263.31 flat rate  
4" meter \$405.29 flat rate

**Meter Horns:**

5/8" for 3/4 x 3/4 pipe \$232.54 pipe  
5/8" for 3/4 x 1" pipe \$241.43 pipe  
1" for a 1" pipi \$529.38 pipe

**Utility and Impact Fees:**

Water entrance fee \$1303.14 fee  
Sewer entrance fee \$1588.38 fee

**Commercial/Industrial:**

Water entrance fee \$9.52 GPD  
Sewer entrance fee \$13.21 GPD  
**Hydrant Water** \$8.75 per 1,000 gal.  
**Flat Labor Fee** \$75 setup/breakdown

**Water turn on/off:**

Regular hours \$62.50 regular  
After hours/Holidays \$150 after hours  
Late fee \$10 each time  
Backflow testing \$31.25 each time

**Town Services:**

Hydrant Rental  
Returned check  
Online #-check  
Online credit/debit

**Sewer Rates:**

Residential  
Commercial/Industrial

**Sewer Disposal:**

In Town - Milford and Wilton  
Septic Disposal Permit (2 year renewal cycle)

**Sewer service Inspection Fee:**

Residential  
Commercial/Industrial

**Industrial Pretreatment:**

Permit  
Inspections

**Fees:**

\$396 each time  
\$35 each time  
\$1.00 each time  
\$4.50 each time

\$6.93 100cf (748 gallons)  
\$8.67 100cf (748 gallons)

\$110.25 (1,000 gallons)  
\$50 (2 year)

\$90 hour  
\$90 hour

\$125 ea  
\$250 ea