

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA COMMUNICATIONS CENTER - VIA ZOOM - 8/16/2022

1 to lock up the dispatch door, which would have a fob and a keypad and the same with the hallway door, with fob and
2 keypad so if they don't have the fob, the keypad gives them access. All doors can be unlocked via the cloud. 15
3 lockers would cost \$4970 for employees without installation. New dispatch chairs 24/7 use (2) need to be pur-
4 chased. Over the years those chairs are doing well but at this point need to be replaced, the cloth chairs for everyday
5 use also need replacement. Adding one full time dispatcher will be requested moving forward; part time help is be-
6 ing used, but school is starting so some part time people might leave. At one time there were 6 full time dispatchers,
7 R. Anderson would like to see MACC back to having six full time dispatchers, right now there are 5.5 full time dis-
8 patchers.
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10 E. Olesen would like to see some numbers on what that would cost. J. Wilson asked for a motion on the
11 security doors and chairs. C. Frye moved to go forward with the upgrade to the security doors not to exceed \$7500
12 and for the new chairs not to exceed \$3500. E. Olesen seconded. C. Frye yes. E. Olesen yes. J. Wilson yes.
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14 R. Anderson said once he returns from leave he will reach out to the provider of the \$7500 quote for securi-
15 ty doors to make sure that is still valid and for the chairs at \$3500. E. Olesen asked when the original quote was
16 received. R. Anderson said 2-3 months ago; he was in contact with this supplier 2-3 weeks ago confirming that it
17 was being brought to the Board for year-end expenditures and he didn't indicate that there would be an increase. E.
18 Olesen asked that Ray get something in writing from the vendors.
19

20 C. Frye indicated Beltronics will be installing the Motorola equipment at MACC, hopefully by Friday that
21 will be all set. R. Anderson said there were no inquiries for the job posting for Treasurer position; he has asked that
22 NHMA post the position. E. Olesen indicated we will talk about the IMA in the Work Session, once he gets infor-
23 mation on that, he will share it with the BOG. J. Wilson said there was a misunderstanding he wants to clarify,
24 Mont Vernon is willing to sign the 2023 IMA; we need to get the IMA out of Draft status to get signatures. J. Wil-
25 son wants the towns to continue talking, and said his Board of Selectmen want to have a discussion with the other
26 Boards of Selectmen; we need to solve this and all work together. Mont Vernon can't bring a warrant article for-
27 ward, it needs to be figured out ahead of time.
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29 E. Olesen moved to take the IMA out of DRAFT form and get it into FINAL form. C. Frye seconded. E. Olesen
30 yes. C. Frye yes. J. Wilson yes. Motion passed.
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32 J. Wilson said to make sure D. Bouffard has the IMA and takes it out of DRAFT and puts it into FINAL form for
33 Board signature.
34

35 **6. Director Updates:**

36 R. Anderson asked if he should continue with his updates? J. Wilson said to go ahead. R. Anderson indicated the
37 E911 mapping has been ongoing and there has been training on IMC and there is no end date for IMC, there will be
38 a 2-3 year implementation and if IMC has an end of life determination, it will most likely be about five years from
39 now. The forms from Citizens Bank for surplus funds need to be signed today. Once the audit is completed and the
40 refund is determined, those funds will get put in the appropriate accounts and if a town wants to keep the funds in
41 the MACC account that would need to be decided and transferred. R. Anderson had 3 invoices from Beltronics, one
42 invoice affects all the towns, services calls for Federal Hill and one site that went down. How will we move forward
43 with this? Total of \$315, \$820, \$498 for each invoice. J. Wilson indicated those should get paid out of MACC ac-
44 count.
45

46 R. Anderson asked if a fund can be started to save for MACC equipment every year. J. Wilson said the towns have
47 to establish the account in town vote and then have to fund the account in town vote.
48

49 R. Anderson asked if MACC meetings can be on the same day every month; Milford has BOS meetings every other
50 Monday night; J. Wilson said Mont Vernon BOS meetings rotate; E. Olesen said Wilton does not have regular meet-
51 ings. R. Anderson indicated it is just a thought that a regular schedule for MACC could be maintained. J. Wilson
52 indicated we work around the work schedules. R. Anderson said Tuesdays are the best day for him. E. Olesen said
53 third Tuesday interferes with his Department Head meeting. After discussion, the next meeting was set up for Sep-
54 tember 20 at 10:30 a.m. October BOG meetings were set for October 4 and October 18 at 8:30 a.m.
55

56 R. Anderson said the holiday decision was not made at the last Work Session. This was about the Juneteenth holi-
57 day and if it will be added to the MACC list of holidays. E. Olesen said that is being considered by the Wilton
58 Board of Selectmen. C. Frye will check with the Milford list of approved holidays.

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7. Public Comments:

A person asked a question about minutes being put on the website, she sent an email to members about that. The minutes are on the Milford website, but she does not see them on Mont Vernon or Wilton websites.

8. Adjournment –

The public BOG meeting was adjourned at 9:45 a.m. on motion made by C. Frye, seconded by E. Olesen. C. Frye yes; E. Olesen yes; J. Wilson yes. Motion passed. The BOG entered a work session at this point.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary

Chairman, Jay Wilson

Vice Chairman, Craig Frye

Member, Eric Olesen

THE MINUTES OF THE 8/16/2022 BOG WERE APPROVED / /22