



# Granite Town Media

## Advisory Committee

### Meeting Minutes

22 February 2024

**Present:** Dave Alcox, Josh Breault, Tim Finan, Chris Gentry, Tom Schmidt, Mike Thornton, Nathalie Watson

**Absent:** Lisa Griffiths, Tina Philbrick, Jon Teger

**Guests:** Andrew Kouropoulos Assistant Media Manager

#### Call to Order:

Meeting called to order 6:05 PM as a hybrid Zoom meeting.

#### Director's Report

- 98.1 LP-FM – the FCC has approved our submission for a low power FM radio station license. We now have three years to build the station. The next step is choosing a station call sign. The call sign format is Wxxx-LP. Our preferred call sign is WGTM-LP. Tom moved/Mike 2<sup>nd</sup> AIF. If that is not available our second choice is WGTR-LP Tom moved/Tim 2<sup>nd</sup> AIF.
- BoS Candidates Forum – Dave Alcox moderated the forum, all four candidates participated. Program is available as VoD (video on demand) from the usual sources.
- School Board Candidates Forum – will be held Feb 28 moderated by Steve Martin in the BoS meeting room at 6:00PM. Covered live and then available as VoD.
- Town and School Deliberative session – coverage went well. Town session was amazingly short.
- Town Election Coverage – Live coverage of the check in line and reporting of the results.
- Interns – Chris announced he has two part time interns starting shortly. One of the positions will be funded by a third party: [Granite State Independent Living](#).
- Staffing - discussed creating job description for part time media technician. Chris will create the job description with HR. Tom moved/Nathalie AIF

- Mike asked about possible additional revenue sources. Chris is investigating however as a non-profit government agency we are very constrained.
- The Nest oval web camera is at end of life and is no longer supported. A replacement has been purchased but not yet installed. The new camera has higher resolution 1080P vs 720P for the existing camera. The transfer station camera is newer and does not need to be replaced.
- Chris added a device to the main monitor in the BoS room that allows presenters to cast their screen to the TV. This will be useful when meetings are not being broadcast and presenters have electronic documents.

### **Videos**

- Supported Jacques and Bales school information session.
- Chris is assisting the [Milford Boys and Girls club](#) with [CAST](#) and other programs for both their internal use and for GTM broadcast.

### **Other Business**

- Josh and Tom's committee membership is up for renewal this year.
- GTMAC officer election is scheduled for next meeting: Chairman, Vice Chairman and Secretary.

### **25 January Minutes**

Minutes approved as presented - Tom moved/Dave 2<sup>nd</sup> AIF

### **Upcoming Meeting:**

28 March 2024 @6:00 PM Hybrid Zoom

### **Adjourn:**

Meeting adjourned 6:55 PM.

Respectfully submitted: Tom Schmidt